

HSA Handbook Opt-Out Instructions

Access the Parent Portal:

<https://parents.glenrocknj.org/genesis/parents?gohome=true>

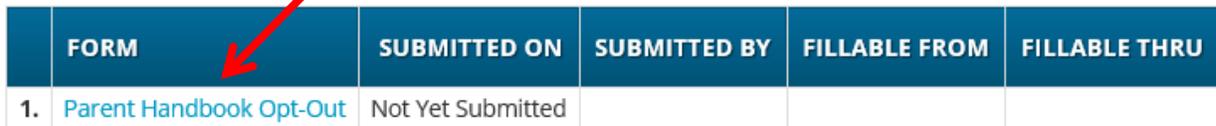
Login

At the top the page you will see a new tab "Forms"



Click "Forms"

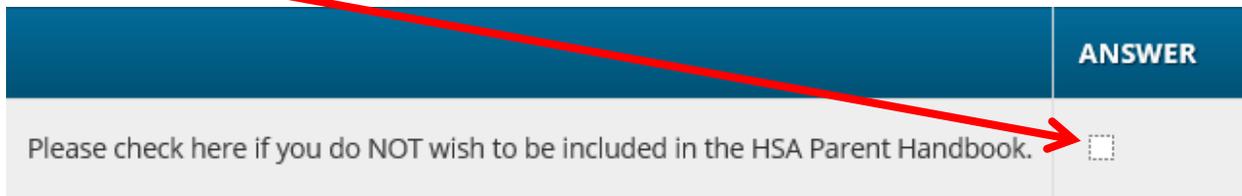
Click on the "Parent Handbook Opt-Out" form



A table with 6 columns: FORM, SUBMITTED ON, SUBMITTED BY, FILLABLE FROM, and FILLABLE THRU. The first row contains the text '1. Parent Handbook Opt-Out', 'Not Yet Submitted', and empty cells for the other columns. A red arrow points from the text above to the 'Parent Handbook Opt-Out' text in the first column.

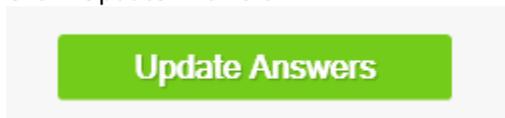
FORM	SUBMITTED ON	SUBMITTED BY	FILLABLE FROM	FILLABLE THRU
1. Parent Handbook Opt-Out	Not Yet Submitted			

Check the box **ONLY** if you do not want to have your information included in the HSA Parent Handbook



A form with a blue header bar containing the word 'ANSWER'. Below the header is a light gray box containing the text 'Please check here if you do NOT wish to be included in the HSA Parent Handbook.' followed by a checkbox. A red arrow points from the text above to the checkbox.

Click "Update Answers"



*****These instructions are only for families planning to opt-out of the HSA Handbook*****